



## RESPONSE TO NOTICE OF SUBMISSION TO ARBITRATION

**TO:** [Insert names of initiating parties]

**FROM:** [Insert names of responding parties]

**PURSUANT TO:** Notice of Submission to Arbitration dated: \_\_\_\_\_

- ☐ Your invitation to arbitrate is accepted, as outlined in this response
- ☐ Your invitation to arbitrate is rejected for the following reason(s): \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

1. Proposed Arbitrators (select one):

- ☐ We agree to appoint the following arbitrator you proposed to our dispute:

Name: \_\_\_\_\_

- ☐ We do not agree to any of your proposed arbitrators. You are invited to choose any one of the following arbitrators to arbitrate our dispute:

| NAME | CONTACT INFORMATION (website) |
|------|-------------------------------|
|      |                               |
|      |                               |
|      |                               |

*If you cannot agree on who the arbitrator will be, either party may ask the court to appoint one — a step that can be expensive.*

**Note:** After an arbitrator is chosen, the arbitrator's authority should be set out in writing before the process begins.

Name of Responding Party: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** If there are multiple responding parties, each party must complete a response.