

Notice Relating to Record of Mortgagees

Information about a mortgagee that may be provided to the corporation

Instruction

This PDF form can be filled out electronically and then saved or printed. When filled out electronically, the form is dynamic- for example, text boxes will expand as you enter information, and checking certain boxes may cause items to appear or disappear as necessary. The blank form can also be printed in full, and then filled out in hard copy. If you are filling out the form in hard copy and you need more space, you may enclose additional sheets of paper with the form.

Mortgagee Information

Mortgagee's Name and/or Business name

The corporation is a common elements condominium corporation

- Yes (If yes, complete part B only)
- No (If no, complete Part A only)

Part A

Choose how you would like to identify the units subject to a mortgage:

1. Unit's Full Address

Unit Number	Street Number	Street Name	PO Box
Concession		Rural Route	
City/Town		Province	Postal Code

2. A statement of the unit's property identifier from the land registration system

Property Identification Number _____

3. Unit number and level number, plus a statement identifying the condominium plan, property or corporation

Unit number and the number or letter of the level of the unit (from the description for the corporation registered in the land registration system)

Clearly describe or identify the condominium plan, property or corporation (you may use the condominium plan number, condominium corporation number, or an address for the corporation)

4. Unit number, plus a statement identifying the condominium plan, property or corporation

Unit number (the unit number from the unit's address) _____

Clearly describe or identify the condominium plan, property or corporation (you may use the condominium plan number, condominium corporation number, or an address for the corporation)

Address for Service The address for service is (this address must be in Ontario)

Unit Number	Street Number	Street Name	PO Box
Concession		Rural Route	
City/Town		Province ON	Postal Code

Electronic Address for Service (Optional) My electronic address for this service is (this address must be an email address or other method of electronic communication)

**By providing an electronic address for service, you consent to receive notices and other materials from your condo corporation by electronic means and in accordance with your corporation's by-laws.

If in the future your electronic address for service changes or you would prefer to receive notices physically (i.e., personally or by mail), please send a written request to your corporation.**

Part B

Identify the common interest that, under s. 139 (2) (a) of the *Condominium Act, 1998*, attaches to a parcel of tied land and that is the subject of a mortgage:

Choose one of the following ways to identify the parcel of tied land:

1. Legal description of the parcel of tied land

2. A statement of the property identifier for the parcel of tied land from the land registration system

Property Identification Number _____

3. The full address of your parcel of tied land to which the common interest of the owner attaches under clause 139 (2) (a) of the *Condominium Act, 1998*

Unit Number	Street Number	Street Name	PO Box
Concession		Rural Route	
City/Town		Province	Postal Code

Clearly describe or identify the condominium plan, property or corporation (you may use the condominium plan number, condominium corporation number, or an address for the corporation):

Address for Service

The address for service is (this address must be in Ontario)

Unit Number	Street Number	Street Name	PO Box
Concession		Rural Route	
City/Town		Province ON	Postal Code

Electronic Address for Service (Optional)

My electronic address for this service is (this address must be an email address or other method of electronic communication)

**By providing an electronic address for service, you consent to receive notices and other materials from your condo corporation by electronic means and in accordance with your corporation's by-laws.
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Under the terms of the mortgage, the mortgagee identified in this form has the right to vote at a meeting of owners in the place of the owner or to consent in writing in the place of the owner.

Printed Name

Date (yyyy/mm/dd)