

Ministry of Government and Consumer Services

Periodic Information Certificate

Information for owners about the corporation

Instruction

This PDF form can be filled out electronically and then saved or printed. When filled out electronically, the form is dynamic – for example, text boxes will expand as you enter information, and checking certain boxes may cause items to appear or disappear as necessary. The blank form can also be printed in full, and then filled out in hard copy. If you are filling out the form in hard copy and you need more space, you may enclose additional sheets of paper with the form.

1. General information about the corporation						
Name of the condominium corporation						
The address for ser	vice of the corporation	on				
Unit Number	Street Number	Street Name				РО Вох
City/Town			Province			Postal Code
The condominium n the property	nanager, manageme	ent provider, or any	other	person responsible for mana	gement of	Not applicable
	Name			Address for Service	Email Add	dress (optional)
i.						
ii.						
iii.						
Additional ways to d	leliver requests for re	ecords to the corpo	ration		ı	
The corporation has service identified ab		or receiving reques	sts for	records, in addition to the add	dresses for	Not applicable
Unit Number	Street Number	Street Name PO Box			РО Вох	
City/Town			Province			Postal Code
The corporation has an email address or other method of electronic communication for receiving requests for records, in addition to the addresses identified above:						
Instruction for the person filling out this form: If a corporation keeps a record in electronic form, the board is required to pass a resolution setting out the method of electronic communication that a requester can agree to (in a request for records) as the record delivery method. If the corporation has passed such a resolution, the method of electronic communication is:						
Number of leased units						
The corporation has	The corporation has received notice under s. 83 of the Condominium Act, 1998 that unit(s) was/were leased during the					
current fiscal year.	current fiscal year.					

Directors and officers of the corporation				
Name	Position/Title	Address for Service	Email Address (optional)	
i.	Director Officer a. is a party to a legal action to which the corporation is a party b. was a party to a legal action that has resulted in an outstanding judgment against the corporation or the director c. has contributions to the common expenses that are in arrears for 60 days or more d. has not completed the prescribed training within the prescribed time under clause 29 (2) (e) of the Act			
ii.	Director Officer a. is a party to a legal action to which the corporation is a party b. was a party to a legal action that has resulted in an outstanding judgment against the corporation or the director c. has contributions to the common expenses that are in arrears for 60 days or more d. has not completed the prescribed training within the prescribed time under clause 29 (2) (e) of the Act Title			
iii.	Director Officer a. is a party to a legal action to which the corporation is a party b. was a party to a legal action that has resulted in an outstanding judgment against the corporation or the director c. has contributions to the common expenses that are in arrears for 60 days or more d. has not completed the prescribed training within the prescribed time under clause 29 (2) (e) of the Act Title			

iv.	Director	Officer			
		party to a legal action to which the coration is a party			
	b. was	s a party to a legal action that has ulted in an outstanding judgment inst the corporation or the director			
	ехр	contributions to the common enses that are in arrears for 60 s or more			
	trair	not completed the prescribed hing within the prescribed time er clause 29 (2) (e) of the Act			
	Title				
v.	Director	Officer			
		party to a legal action to which the poration is a party			
	resu	s a party to a legal action that has ulted in an outstanding judgment inst the corporation or the director			
	ехр	contributions to the common enses that are in arrears for 60 s or more			
	trair	not completed the prescribed ning within the prescribed time er clause 29 (2) (e) of the Act			
	Title				
3. Insurance information	about the	corporation			
The corporation has obtained and maintained all of the insurance required by the <i>Condominium Act</i> , 1998 or that is otherwise legally required, at all times during the current fiscal year.					
Yes No ► The corporation has not obtained and maintained the following required insurance:					
If an owner, a lessee of an owner or a person residing in the owner's unit causes damage to the condo property, the condo corporation may be required to add the cost of repairing the damage or the deductible limit of the corporation's required insurance policy, whichever is less, to the owner's common expenses, or the corporation may seek to recover the amount from the owner in another manner. This could be affected by a by-law the corporation may have passed under s. 56 (1)(i) of the <i>Condominium Act</i> , 1998.					
Complete the following information for each insurance policy of the corporation:					
Insurance Policy (Instruction: Provide a brief description)		Deductible (Instruction: Provide a brief description of the deductible and the amount of the deductible)		maximum amo to an owner's co s. 105 (2) of t 1998 or as a re	to this deductible, the unt that could be added ommon expenses under he Condominium Act, esult of a by-law passed 6 (1) (i) of the Act.
i.					
ii.					
iii. 					
iv.					

Insurance Policy (Instruction: Provide a brief description)	Deductible (Instruction: Provide a brief description of the deductible and the amount of the deductible)	With respect to this deductible, the maximum amount that could be added to an owner's common expenses under s. 105 (2) of the <i>Condominium Act</i> , 1998 or as a result of a by-law passed under s. 56 (1) (i) of the Act.			
<i>I</i> .					
The Corporation has obtained and maintain	ed the insurance policy described in section 3	9 of the Condominium Act, 1998			
☐ Yes ☐ No If no, an explanation may be provided here					
The Corporation has obtained and maintain	ed the insurance policy described in section 9	9 of the Condominium Act, 1998			
☐ Yes ☐ No					
If no, an explanation may be provided here					
	ed the insurance policy described in section 1	02 of the Condominium Act, 1998			
YesNo					
If no, an explanation may be provided here					
The corporation has or had a legal obligatio 102, at any time during the fiscal year Yes No If no, an explanation may be provided here	n to maintain insurance, aside from the insura	ance described in section 39, 99, and			
Information about the "standard unit"					
$oxedsymbol{\square}$ The standard unit is described in a by-la	w made under s. 56 (1) (h) of the <i>Condominiu</i>	ım Act, 1998			
► The bylaw number is					
$\hfill \square$ The standard unit is not described in a b	ylaw made under s. 56 (1) (h) of the <i>Condom</i>	inium Act, 1998			
	. 56 (1) (h) of the <i>Condominium Act, 1998</i> the <i>m Act, 1998</i> setting out what constitutes a star				
A certificate or memorandum of insurance for each of the corporation's current insurance policies is enclosed with this information certificate.					
If no certificate or memorandum of insuranc explanation may be provided here	e for each of the corporation's current insurar	nce policies is enclosed, then an			
4. Financial information about the	corporation				
Budget					
The budget of the corporation for the curren	t fiscal is accurate and may result in:				
a surplus of:					
a deficit of:					
neither a surplus nor a deficit					
Reserve Fund					
The balance in the reserve fund Date (y	yyy/mm/dd) (the last day of the quarter to which	ch the information certificate relates)			
The balance of the reserve fund at the begin	nning of the current fiscal year was:				

In accordance with the budget of the Corporation for the current fiscal year, the annual contribution to be made to the reserve fund in the current fiscal year is: The anticipated expenditures to be made from the reserve fund in the current fiscal year, in accordance with the corporation's budget, amount to: Description of expenditure **Amount** i. iii. i۷. The current plans, if any, to increase the reserve fund under a plan proposed by the board under subsection 94(8) of the Condominium Act, 1998 for future funding of the reserve fund are The corporation has an outstanding claim for payment out of the guarantee fund under the Ontario New Home Warranties Plan Act: Yes No If Yes, ▼ Description of claim Status ii. iii. iv. A description of the corporation's outstanding claims, and their status (if any), is included as a separate document along with this certificate. 5. Legal actions relating to the corporation The corporation is currently a party to a legal action: Yes No If Yes, ▼ Style of Cause or Case name Status There are damages, compensation or costs claimed by the corporation in this legal action: Yes No ► Total amount claimed by the corporation is Do Not Know There are damages, compensation or costs claimed against the corporation in this legal action: | Yes No ▶ Total amount claimed against the corporation is Do Not Know An insurer under an insurance policy of the corporation: (Please select one that applies) 1. has informed the corporation that the damages, compensation or costs (or any portion thereof) claimed against the corporation is covered by the policy; The amount of the coverage according to the information provided by the insurer is (please provide the amount of coverage for each claim against the corporation in this legal action) 2. has informed the corporation that the damages, compensation or costs (or any portion thereof) claimed against the corporation is not covered by the policy;

3. has not provided information to the corporation whether or not any portion of the damages, compensation or costs

claimed against the corporation is covered;

If number 3 is selected, an explanation may be provided here

	The corporation has made a claim under an insurance policy in respect of th or costs claimed against the corporation:	e damages, compensation Yes No						
	ts or expenses incurred by Yes No							
the corporation in connection with this legal action are covered by an insurance policy: ▶ The amount of the coverage according to the information provided by the insurer is (please provide the amount of coverage for each claim against the corporation in this legal action)								
	The corporation has made a claim under an insurance policy in respect of ar costs or expenses incurred by the corporation in connection with this legal a							
2.	Style of Cause or Case name	Status						
	There are damages, compensation or costs claimed by the corporation in thi	is legal action: Yes No						
	➤ Total amount claimed by the corporation is	☐ Do Not Know						
	There are damages, compensation or costs claimed against the corporation	in this legal action: Yes No						
	► Total amount claimed against the corporation is	☐ Do Not Know						
	An insurer under an insurance policy of the corporation: (Please select one t	hat applies)						
	 1. has informed the corporation that the damages, compensation or costs corporation is covered by the policy; 	s (or any portion thereof) claimed against the						
The amount of the coverage according to the information provided by the insurer is (please provide the amount of coverage for each claim against the corporation in this legal action) 2. has informed the corporation that the damages, compensation or costs (or any portion thereof) claimed against corporation is not covered by the policy; 3. has not provided information to the corporation whether or not any portion of the damages, compensation or cost claimed against the corporation is covered;								
							If number 3 is selected, an explanation may be provided here	
							The corporation has made a claim under an insurance policy in respect of th or costs claimed against the corporation:	e damages, compensation Yes No
	An insurer has informed the corporation whether any portion of the legal cos the corporation in connection with this legal action are covered by an insurar							
➤ The amount of the coverage according to the information provided by the insurer is (please provide the amount of coverage for each claim against the corporation in this legal action)								
	The corporation has made a claim under an insurance policy in respect of ar costs or expenses incurred by the corporation in connection with this legal a							
3.	Style of Cause or Case name	Status						
	There are damages, compensation or costs claimed by the corporation in thi	is legal action: Yes No						
	► Total amount claimed by the corporation is	☐ Do Not Know						
	There are damages, compensation or costs claimed against the corporation	in this legal action: Yes No						
	► Total amount claimed against the corporation is	Do Not Know						
	An insurer under an insurance policy of the corporation: (Please select one t	hat applies)						
	1. has informed the corporation that the damages, compensation or costs corporation is covered by the policy:	s (or any portion thereof) claimed against the						

	► Total amount claimed by the corporation is	Do Not Know
	There are damages, compensation or costs claimed by the corporatio	n in this legal action: Yes No
5.		Status
	The corporation has made a claim under an insurance policy in respectosts or expenses incurred by the corporation in connection with this I	
	► The amount of the coverage according to the information provided provide the amount of coverage for each claim against the corporate	
	An insurer has informed the corporation whether any portion of the leg the corporation in connection with this legal action are covered by an i	insurance policy:
	The corporation has made a claim under an insurance policy in respector costs claimed against the corporation:	
	If number 3 is selected, an explanation may be provided here	
	 3. has not provided information to the corporation whether or not a claimed against the corporation is covered; 	ny portion of the damages, compensation or costs
	2. has informed the corporation that the damages, compensation corporation is not covered by the policy;	or costs (or any portion thereof) claimed against the
	The amount of the coverage according to the information provided (please provide the amount of coverage for each claim against the	
	 1. has informed the corporation that the damages, compensation of corporation is covered by the policy; 	or costs (or any portion thereof) claimed against the
	An insurer under an insurance policy of the corporation: (Please selec	, ,
	► Total amount claimed against the corporation is	Do Not Know
	There are damages, compensation or costs claimed against the corpo	pration in this legal action: Yes No
	➤ Total amount claimed by the corporation is	Do Not Know
	There are damages, compensation or costs claimed by the corporatio	n in this legal action: Yes No
4.	Style of Cause or Case name	Status
	The corporation has made a claim under an insurance policy in respectosts or expenses incurred by the corporation in connection with this I	
	► The amount of the coverage according to the information provided provide the amount of coverage for each claim against the corporate	
	An insurer has informed the corporation whether any portion of the leg the corporation in connection with this legal action are covered by an i	
	The corporation has made a claim under an insurance policy in respector costs claimed against the corporation:	ct of the damages, compensation Yes No
	If number 3 is selected, an explanation may be provided here	damages, compensation or costs (or any portion thereof) claimed against the cy; rporation whether or not any portion of the damages, compensation or costs ered; may be provided here insurance policy in respect of the damages, compensation
	 3. has not provided information to the corporation whether or not a claimed against the corporation is covered; 	ny portion of the damages, compensation or costs
	 2. has informed the corporation that the damages, compensation of corporation is not covered by the policy; 	or costs (or any portion thereof) claimed against the
	The amount of the coverage according to the information provided (please provide the amount of coverage for each claim against the	

► Total amount claimed against the corporation is	Do Not Know
An insurer under an insurance policy of the corporation: (Please	e select one that applies)
 1. has informed the corporation that the damages, compens corporation is covered by the policy; 	ation or costs (or any portion thereof) claimed against the
The amount of the coverage according to the information per (please provide the amount of coverage for each claim aga	
2. has informed the corporation that the damages, compens corporation is not covered by the policy;	ation or costs (or any portion thereof) claimed against the
 3. has not provided information to the corporation whether o claimed against the corporation is covered; 	r not any portion of the damages, compensation or costs
If number 3 is selected, an explanation may be provided he	ere
The corporation has made a claim under an insurance policy in or costs claimed against the corporation:	respect of the damages, compensation Yes No
An insurer has informed the corporation whether any portion of the corporation in connection with this legal action are covered	
► The amount of the coverage according to the information proprovide the amount of coverage for each claim against the coverage for each	
The corporation has made a claim under an insurance policy in costs or expenses incurred by the corporation in connection wit	
Outstanding judgements relating to the corporation	
e corporation currently has outstanding judgments against it:	
Yes No	
A copy of any outstanding judgment is enclosed with this inform	ation certificate
Case name	
here are outstanding judgments, an explanation may be provided	d here
e judgement requires the corporation to pay damages, compensa	ation or costs:
Yes Total amount of damages, compensation or costs is	
No	
n insurer under an insurance policy of the corporation: (please sel	ect one that applies)
1. has informed the corporation that the damages, compensation	n or costs (or any portion thereof) is covered by the policy;
The amount of the coverage according to the information provide provide the amount of coverage for each claim against	
2. has informed the corporation that the damages, compensation	n or costs (or any portion thereof) is not covered by the policy;
3. has not provided information to the corporation whether or not	any portion of the damages, compensation or costs is covered;
If number 3 is selected, an explanation may be provided here	
e corporation has made a claim under an insurance policy in resp	pect of the damages, compensation or costs:
Case name	

The judgement requires the corporation to pay damages, compensation or costs:
☐ Yes ► Total amount of damages, compensation or costs is
□ No
An insurer under an insurance policy of the corporation: (please select one that applies)
1. has informed the corporation that the damages, compensation or costs (or any portion thereof) is covered by the policy;
The amount of the coverage according to the information provided by the insurer is (please provide the amount of coverage for each claim against the corporation in the outstanding judgment)
2. has informed the corporation that the damages, compensation or costs (or any portion thereof) is not covered by the policy;
3. has not provided information to the corporation whether or not any portion of the damages, compensation or costs is covered;
If number 3 is selected, an explanation may be provided here
The corporation has made a claim under an insurance policy in respect of the damages, compensation or costs:
☐ Yes ☐ No
3. Case name
If there are outstanding judgments, an explanation may be provided here
The judgement requires the corporation to pay damages, compensation or costs:
☐ Yes ► Total amount of damages, compensation or costs is
□ No
An insurer under an insurance policy of the corporation: (please select one that applies)
1. has informed the corporation that the damages, compensation or costs (or any portion thereof) is covered by the policy;
The amount of the coverage according to the information provided by the insurer is (please provide the amount of coverage for each claim against the corporation in the outstanding judgment)
2. has informed the corporation that the damages, compensation or costs (or any portion thereof) is not covered by the policy;
3. has not provided information to the corporation whether or not any portion of the damages, compensation or costs is covered;
If number 3 is selected, an explanation may be provided here
The corporation has made a claim under an insurance policy in respect of the damages, compensation or costs:
Yes No
4. Case name
If there are outstanding judgments, an explanation may be provided here
The judgement requires the corporation to pay damages, compensation or costs:
☐ Yes ► Total amount of damages, compensation or costs is
An insurer under an insurance policy of the corporation: (please select one that applies)
1. has informed the corporation that the damages, compensation or costs (or any portion thereof) is covered by the policy;

If there are outstanding judgments, an explanation may be provided here

The amount of the coverage according to the information provided by the insurer is (please provide the amount of coverage for each claim against the corporation in the outstanding judgment)
2. has informed the corporation that the damages, compensation or costs (or any portion thereof) is not covered by the policy;
3. has not provided information to the corporation whether or not any portion of the damages, compensation or costs is covered;
If number 3 is selected, an explanation may be provided here
The corporation has made a claim under an insurance policy in respect of the damages, compensation or costs: Yes No
5. Case name
If there are outstanding judgments, an explanation may be provided here
The judgement requires the corporation to pay damages, compensation or costs:
Yes ► Total amount of damages, compensation or costs is
□ No
An insurer under an insurance policy of the corporation: (please select one that applies)
1. has informed the corporation that the damages, compensation or costs (or any portion thereof) is covered by the policy;
The amount of the coverage according to the information provided by the insurer is (please provide the amount of coverage for each claim against the corporation in the outstanding judgment)
2. has informed the corporation that the damages, compensation or costs (or any portion thereof) is not covered by the policy;
3. has not provided information to the corporation whether or not any portion of the damages, compensation or costs is covered;
If number 3 is selected, an explanation may be provided here
The corporation has made a claim under an insurance policy in respect of the damages, compensation or costs: Yes No
7. Disclosure information from directors of the corporation
Copies of statements and information provided to the board during the current fiscal year under section 11.10 of O. Reg. 48/01 under the <i>Condominium Act, 1998</i> are enclosed with this information certificate
8. Compliance information about the corporation
The corporation has complied with all returns obligations, if any, under Part II.1 of the <i>Condominium Act, 1998</i> during the current fiscal year:
Yes No
If no, provide a brief statement describing the failure to comply
The corporation complied with its assessment fee obligations, if any, under s. 1.30 (6) of the <i>Condominium Act, 1998</i> during the current fiscal year:
Yes No
If no, provide a brief statement describing the failure to comply

comply wit this certific	h subsection 1.30(6), any pate, unless the corporation	provision of Part II.1 or su , director or officer of the	bsection 132 (9 corporation, ha	, or a director or officer of the corporation, to b) of the <i>Condominium Act, 1998</i> , is enclosed with s taken the required steps for a hearing by the 4.1 of the <i>Condominium Act, 1998</i> .
9. Othe	er information about th	e corporation that is	required by a	corporation's by-laws
☐ Not app	olicable			
	w of the corporation required by the by-law is included			vith this certificate. The additional information e as a separate document.
all reference	ces in this form to "unit(s)" s	should be read as referer	ices to "commo	n is a common elements condominium corporation, n interest(s) in the corporation," and all references interest in the corporation".
Dated this	day of	and the	,	· _
	day of month	month	year	