



# Condominium Authority of Ontario

Response to an electric vehicle charging system (EVCS) installation application: Alternative Manner

## Instructions

*This PDF form can be filled out electronically and then saved or printed. If you are filling out the form in hard copy and you need more space, you may attach additional sheets of paper with the form. Please note that this is a template provided by the CAO to assist you in making your application, and that it is not a mandatory form.*

This template can be used by the board of directors to respond to an owner's application for the installation of an electric vehicle charging system (EVCS). This template is meant to be used to respond to an owner whose **application has accepted, but where the board requires that the installation be carried out in an alternative manner or location.**

This template is intended to be used to satisfy the condominium corporation's obligation to respond to the owner's application as required by 24.5 (5) of Ontario Regulation 48/01. Under that Regulation, the condominium corporation's response must be sent within **60 days** of receipt of a valid application for the installation of an EVCS from an owner.

When using this template to respond to an owner's application for the installation of an EVCS, you must include:

1. The reasons why the installation is to be carried out in an alternative manner or location, as required by section 24.5 (13) of Ontario regulation 48/01; and,
2. The drawings, specifications, and information which clearly show how the installation will be carried out in an alternative manner or location, as required by the board.

For more information on the EVCS installation process, please visit the Condominium Authority of Ontario (CAO) website at: <https://www.condoauthorityontario.ca/en-US/resources/electric-vehicle-charging-station-regulations/>

**You should remove this instruction page before you send the response to the applicant.**

# Condominium corporation's response to owner's application to install an electric vehicle charging system (EVCS) under s. 24.5 of Ontario Regulation 48/01

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Name of Condominium Corporation:

Date of Response: yyyy/mm/dd

Name of Applicant:

Date Application Received: yyyy/mm/dd

## **Applicant's Address for Service**

1. Unit Number:

2. Street Number:

3. Street Name:

4. PO Box (Optional):

5. City/Town:

6. Province:

7. Postal Code:

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The board of directors of the condominium corporation identified above has reviewed and **accepts** your application for the installation of an electric vehicle charging system (EVCS). **However, the board also requires that the installation be carried out in a different manner or location than proposed.**

The installation must be carried out in a different manner or location because:

The owners of the corporation would regard the installation of the EVCS as a causing a material reduction or elimination of their use or enjoyment of the units that they own or the common elements;

Additional details:

The installation of the EVCS would conflict with the corporation's declaration, by-laws, or rules;

Additional details:

The installation is contrary to a provision(s) in an agreement to which the corporation is a party

Additional details:

As required, we have attached a copy of the report which forms the basis of the board of directors' decision to reject your application.

The board has attached to this response the drawings, specifications, and information which clearly show how the installation will be carried out in an alternative manner or location, as required by the board.

## **Next Steps**

If you consent to the installation described in the attached documents, you will need to enter into an agreement with the condominium corporation within **90 days** of your receipt of this response. We will contact you shortly to discuss the details of the agreement for installation.

Alternatively, if you disagree with the board's requirement for the installation to be carried out in an alternative manner or location, please note that any disagreement between the corporation and the owners in relation to the installation of a EVCS must be submitted to private mediation and arbitration, per section 24.7 of Ontario Regulation 48/01.

If you disagree, you must submit your disagreement with this response to mediation and arbitration within 6 months of your receipt of this response. If you do not the application shall be deemed to have been abandoned.

For more information on the EVCS installation process, please visit the Condominium Authority of Ontario (CAO) website at: [www.condoauthorityontario.ca](http://www.condoauthorityontario.ca).