



Condominium Authority of Ontario

Application to install an electric vehicle charging system (EVCS) to the common elements under s. 24.5 of Ontario Regulation 48/01.

Instructions

This PDF form can be filled out electronically and then saved or printed. If you are filling out the form in hard copy and you need more space, you may attach additional sheets of paper with the form. Please note that this is a template provided by the CAO to assist you in making your application, and that it is not a mandatory form.

This application template can be used by an owner to request approval to install an electric vehicle charging system (EVCS) from your condominium corporation. You must submit an application to your condominium corporation if the proposed installation involves a parking unit which is a common element, or if the installation will require a change or modification of the common elements.

When making your application, you must also include a report on the proposed EVCS installation. This report must include drawings showing the specifications, the location, and other information that is relevant to the proposed installation. This report will be used by the corporation to decide if the application will be approved, modified or denied.

Once you have completed your application, you can submit it to your condominium corporation by delivering it to:

- Your condominium corporation's address of service;
- Your condominium management provider, condominium manager, or person responsible for the management of the property;
- A location that the Corporation has decided to receive their EVCS applications (if your condominium corporation has identified one).

The application and attached report may be delivered in the following ways:

- Mail
- Courier
- Delivery to a mailbox
- Faxed, Emailed or another method of delivery, but only if your condominium corporation allows for electronic / alternative delivery of EVCS applications.

Once the application has been submitted to your condominium corporation, the corporation will have **60 days** to respond.

For more information on the EVCS installation process, please visit the Condominium Authority of Ontario (CAO) website at: <https://www.condoauthorityontario.ca/en-US/resources/electric-vehicle-charging-station-regulations/>

You should remove this page before you submit your application to the corporation.

Application to install an electric vehicle charging system (EVCS) under s. 24.5 of Ontario Regulation 48/01

To (condominium corporation name):

Requestor's Information

1. My Name:
2. Date of Request (yyyy/mm/dd):
3. I confirm that I am an owner of a unit within the above-listed corporation.
4. Identify your unit number or common interest within the condominium corporation

Requestor's Address of Service:

5. Unit Number:
6. Street Number:
7. Street Name:
8. PO Box (Optional):
9. City/Town:
10. Province:
11. Postal Code:
12. My Email Address (Optional):

Signature

Application

This is an application from an owner in the condominium corporation identified above for the installation of an electric vehicle charging system (EVCS). The process to apply to install an EVCS is described under section 24.5 of Ontario Regulation 48/01.

I have also attached to this application a report detailing the owner's specific request for the EVCS, as well as all other required information.

Attached Report and Documentation

I have attached to this application a report with information regarding the requested EVCS. As required, the attached report includes:

Drawings of the proposed installation

Specifications of the proposed installation

Location of the proposed installation

The following additional information is included with this application's report (Optional):

- 1.
- 2.
- 3.

I look forward to receiving your response to this application **within 60 days**, as required by s. 24.5 (5) of Ontario Regulation 48/01, under the *Condominium Act, 1998*.

For responses or communication about this request, I would prefer to be contacted by:

Mail

Email